Canteen Menu, Term 2 2016
The canteen is open Wednesday to Friday for lunch orders, B1 counter sales and B2 orders

How to place a Lunch Order

Flexischools
- The Canteen and Uniform Shop uses Flexischools online ordering.
- The Flexischools system allows you to place orders online at any time. The payment is also done online. Registering is easy and only takes a few minutes. Simply go to www.flexischools.com.au and click “Register Now”. If you have any questions, Flexischools provide a great help desk on 1300 361 769.
- The system operates via a pre-paid account. There are a variety of payment options including Visa, Mastercard (credit and debit), PayPal and Bank Transfer. It is free to top up your account via Bank Transfer.
- We have 1 menu available on Flexischools for both B1 and B2. Lunch orders will be prepared for B1. When you place an order the lunch items will be placed in a bag and delivered to the classroom. Any items not suitable for packing in a bag will be kept at the canteen to be picked up during B1. A coloured ticket will be attached to the bag to be brought to the canteen. Please remind your child to collect these items.
- B2 items that are ordered will be placed in a bag and delivered to the classroom; there will be no counter sales at B2. Lunch order items are not available for B2.
- Our menu includes a counter sales item; this allows you to purchase a voucher, which will be attached to the lunch bag. The voucher can be brought up to the canteen at B1 to be used to purchase items.
- If an order has been placed but your child will be away please give the canteen a quick call before 9.30 am to let us know. We can keep the order for when your child returns; just let us know when you are ready to use the order. This will avoid charges for cancelling orders on Flexischools.

Paper Bag
- Lunch orders are to be clearly written on a Large Paper Lunch Bag (big enough to pack your child’s food in) or on an envelope, canteen Bags Cost .10¢ if you use an envelope. The large bags can be purchased at the canteen if you wish.
- You must clearly list your CHILD'S NAME and CLASS on the front of the bag e.g. John Brown KSB or 1/2LP. Write your order underneath the name details with the cost of the items. Tally the order and write the total at the bottom.
- Enclose the money inside the Bag or Envelope to pay for the order. If change is required it will be stuck to the front of the lunch bag.
- Lunch Orders can be placed into the Lunch Baskets in each unit on entry to the classroom at the beginning of the day before or during roll call, or you can lodge them directly at the Canteen by 9.15 am. If orders are received after this time substitute items may need to be offered to the child.
- Lunches are delivered to your child’s unit at the beginning of B1 and handed out to the children under the teacher’s supervision.

Volunteering in the Canteen
- The canteen cannot run without volunteers, in order to provide our great canteen service we need your help. Volunteer’s jobs include:
  - Assisting to prepare lunch orders
  - Serving students at the counter at B1 (this is fun!)
  - Making muffins, jelly and other snacks
  - Washing up (OK yeah, not as much fun)
- Volunteers who help out for a whole shift will be issued with a voucher for 1 Student Meal Deal.
- The canteen roster is published in Possum Press each fortnight and emailed weekly to those on our canteen roster email list. If you are available to help either for a shift or for a short period of time please see Rouvaye or Kerry in the canteen or call them on 62415974, all help is very appreciated.